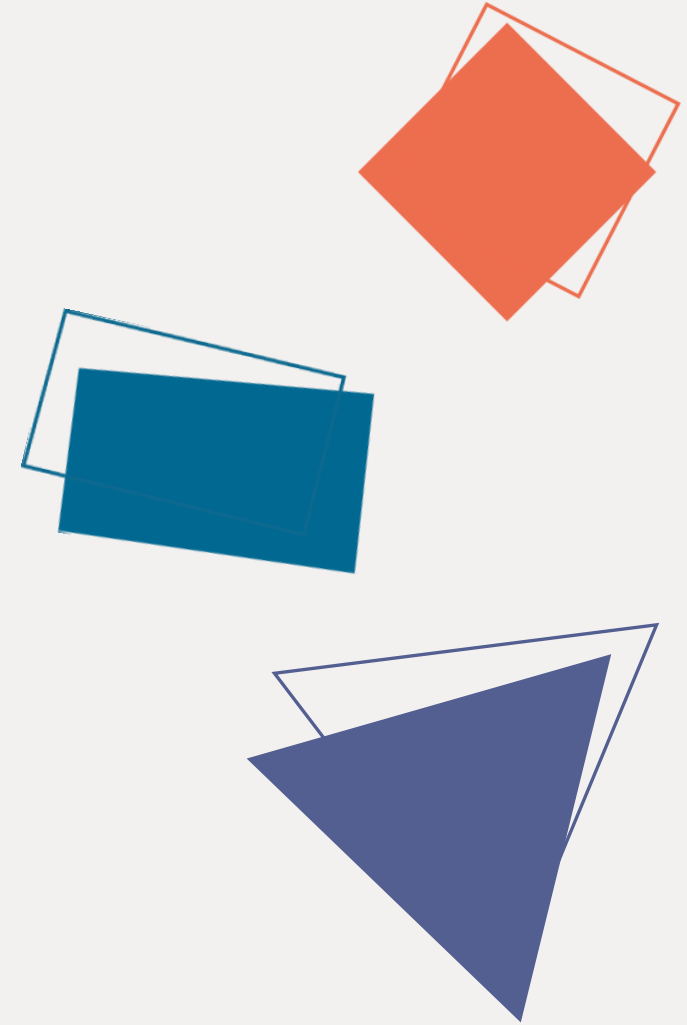


Empowering through Vocational Profiles : Starting aged 12 and beyond

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East Sussex Careers Hub



What is a Vocational Profile?

A vocational profile is an accessible tool that enables individuals to compile personal and work-related information about themselves, and to record their experiences of the workplace. Vocational profiles are documents that constantly evolve, reflecting individuals' developing circumstances, interests and abilities.

Background information

Strengths and gifts

Personality

Identifying obstacles

Life experiences

Current routines

Community contacts

Dreams and aspirations.



Why in East Sussex?















My Profile

Name:



Vocational Profile

Supporting you with work and volunteering opportunities.

	Name:		Date vocational profile completed:
			Date of birth:
Completed with support by:			
Relationship to you:			
Section 1 - Personal Information			
	My Address:		
	Telephone:		
	Who I live with:		
	Anyone else who is important in your life?		
	How do they support you?		
	Who should we contact if there is an emergency?		
	Emergency Telephone:		

Do you have issues with any of the following things?

See page 7 of the picture book for useful images to help you talk about this section.

Standing up for a long time

Yes ✓ No X

Sitting down for a long time

Yes ✓ No X

Walking

Yes ✓ No X

Kneeling down for a long time

Yes ✓ No X

Lifting things

Yes ✓ No X

Carrying things

Yes ✓ No X

Using your hands

Yes ✓ No X

Your balance

Yes ✓ No X

Please say more here



Please tell us about any disability or health issue that may affect your work.

Please also say if you may need help with medication at work.



Contents:

Section 1 - Personal Information	Page Nos:
Personal Details	4
Emergency Contact Details	5
About Me	6 - 7
My Health	8
People Who Help and Support Me	9
Good Things About Me	10
Hobbies, Interests and Clubs	11
Section 2 - Education and Skills	
Schools and Colleges Attended	13
Number Skills	14
Reading and Writing Skills	15-16
Organisational/Measurement Skills	17
Computer and Phone Skills	18 - 19
Communication Skills	20
Travelling and Independence	21-22
Section 3 - Employment	
My dream job	24
Work preferences	25-27
Types of work I would like to do	28-31
Previous work and work experience	32-35
CV	36
Section 4 - All About Me	38-40



Yes No

Do you use pictures?
Give more information here

Is there anything else that is important to you about your communication?

3: WHAT DO YOU ENJOY?

What are your interests and or hobbies?

What do you enjoy doing at school or college?

What do you enjoy doing outside of school or college?


Do you like being outdoors a lot or do you prefer to be indoors mostly?
 Outdoors Indoors
Give more information here


Are there things that you do at school, college or outside that you don't enjoy?
Give more information here


What do you prefer?
Please choose one


Are you an early morning person or better later in the day?
Please choose one

Work history



 **Name of employer**

 **What did you do in this job?**

 **How long were you there for?**

 **What did you learn?**

More about you	
Why do you want to work?	
What do you think you have difficulties with?	Short term memory/ habits or behaviors
Can you tell the time?	Get to an appointment on time?
Can you handle cash and debit card?	Use a cash machine/ work out the right money and change?
How do you like to learn?	Watch people/read instructions/listen to explanations/try to work it out yourself
Any hobbies and interests?	

How Do you get about	
 How do you get about?	Bus/ Car/ Train/ Bike/ Walk
Have you had Travel Training?	With who/ where to?
 How far will you travel for work?	Name of towns/ Do you have a bus pass/ rail card Can you read a bus/train timetable?

My objectives

- Two vocational profiles that are unique to East Sussex and editable to suit different contexts and students - one template designed for 12 to 16-year olds and one for 16 to 25-year olds.
- Young people with SEND can use the profiles as a tool to support their transition post-16, and to help discussions during Educational, Health, Care Plan (EHCP) review meetings.
- Staff training to enable East Sussex educational organisations to roll out vocational profiles with different SEND cohorts.



With a view to achieving the following outcomes

- Assisting settings to meet Gatsby Benchmark 8 by facilitating one to one careers guidance sessions.
- Reducing the number of East Sussex young people who are NEET. Through completing the VP, the intention is that the young person will be more inspired and better prepared for their future, making career choices that best reflect their skills, qualities and interests. As a result, they will be less likely to fail to progress into education, employment or training, and will also be less likely to drop out.
- The VP's should also support all stakeholders that support the young person to better understand and appreciate the learners' talents and interests, as well as their needs.
- The VP will also enable parents and carers to feel confident that their young people are being well supported by educational establishments to make positive progression choices.



How?

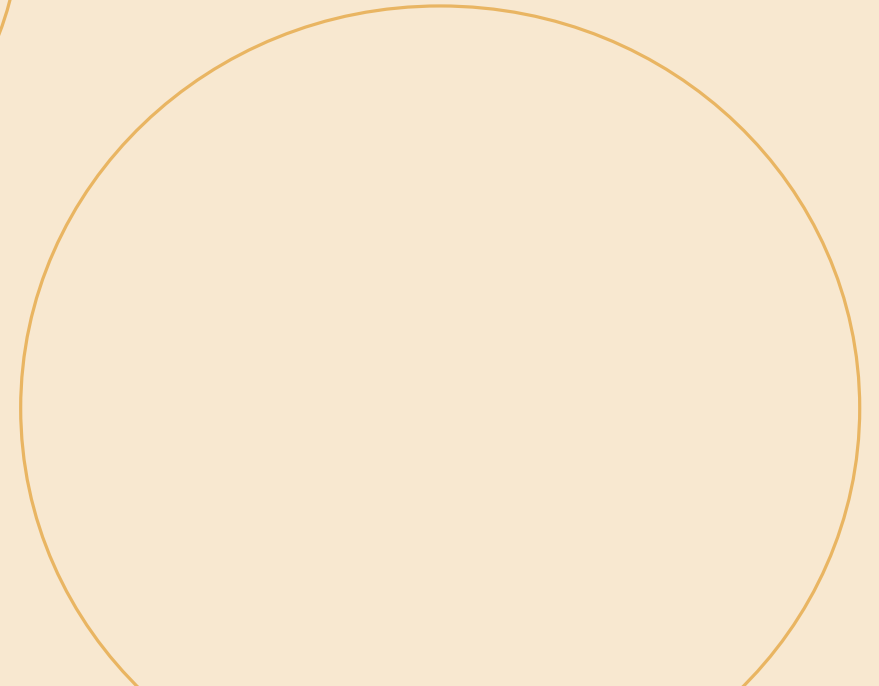
- Staffing
- Promotion
- Engagement
- Design
- Focus Groups
- Training
 - [The Education People](#)
- Ongoing support

THE EDUCATION
PEOPLE



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Interim Findings



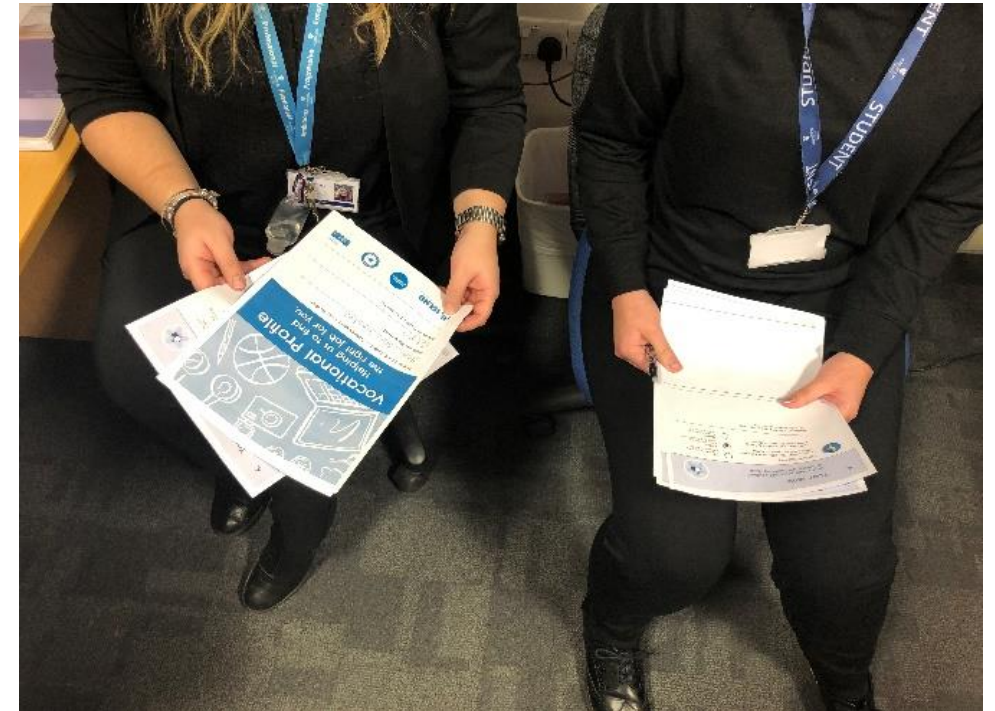
“We have started by filling in the vocational profiles with our supported internship students. This has been an insightful process in giving the students ownership of their own profile. We, as teachers and job coaches, have learned more about our students and their aspirations.

It is a lengthy process and one that we will revisit at various points throughout the year, but the impact will certainly be worth it. We plan to roll it out to our lower level students next term, focussing on those who will likely be moving onto the supported internship in the next couple of years so that by the time they join the programme they have an idea of their working goals.

One thing we would like to do moving forward is to involve the people close to the students in the process from the beginning. Not necessarily to help complete the profile at an earlier stage, but to be aware of the process in order to better support the young person outside of college.

A huge benefit has been that joining the pilot with the other organisations has meant increased networking opportunities and chances to share best practise. It is great to hear how our young people are doing across the county.”

(Curriculum Lead, Plumpton College)



Moving forwards

Moving forwards

Oak Teacher Hub

[Lesson Overview: Vocational Profiling](#)



Thank you and Q + A

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